

GEOS LANGUAGE INSTITUTE & GEOS ENGLISH ACADEMY



USA APPLICATION FORM

- BOSTON LA-COSTA MESA
 NEW YORK LA-SOUTH BAY
 HONOLULU SAN FRANCISCO

Agency: _____ Tel: _____
 Address: _____ Fax: _____
 _____ E-mail: _____

SECTION 1 PERSONAL INFORMATION

Family Name: _____ Given Name: _____ Male Female
 Address: _____
 City: _____ Postal Code: _____ Country: _____
 Tel/Mobile: _____ E-mail: _____
 Country of Birth: _____ Date of Birth (D/M/Y): ____/____/____ Passport Number: _____
 Country of Citizenship: _____ Native Language: _____
 Name of Emergency Contact: _____ Relationship: _____ Tel: _____
 Occupation: _____ Highest Level of Education: High School College University
 Current English Level: Beginner Intermediate Advanced TOEFL Score: _____ TOEIC Score: _____

SECTION 2 VISA

Type of Visa: F1 Student Visa B1/B2 Tourist Visa Visa Waiver Other
 NOTE: If you plan to apply for an F1 student visa, please include a copy of your bank / financial statement and passport with this application

SECTION 3 COURSE & START DATE

Course: Intensive English iBT TOEFL (conditional on placement exam or prior TOEFL score)
 Starting Date: ____/____/____ Ending Date: ____/____/____
 DAY MONTH YEAR DAY MONTH YEAR
 I would like to study for _____ weeks
 Flight: _____ Arrival Time: _____ Date (D/M/Y): _____
 NOTES: _____

SECTION 4 ACCOMMODATION & AIRPORT TRANSFER

I would like to stay with a GEOS Host Family. I understand that I may only stay with this family as long as I study at GEOS.
 (Please complete the Homestay Application Form)
 I would like GEOS to arrange my airport transfer.

SECTION 5 TUITION & FEES

Application Fee (non-refundable):	\$ _____	PAYMENT TYPE
Tuition:	\$ _____	<input type="checkbox"/> Wire Transfer <input type="checkbox"/> Traveller's Check
Materials Fee:	\$ _____	<input type="checkbox"/> Check <input type="checkbox"/> Cash
Homestay Processing Fee:	\$ _____	Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard
Homestay Fee:	\$ _____	
Airport Transfer Fee:	\$ _____	_____
Document Shipping Fee (non-refundable):	\$ _____	Expiration Date: ____ (Month) ____ (Year)
TOTAL :	\$ _____	

SECTION 6 GEOS REFUND POLICY

Refund Policy/Calculation:
 Cancellation (prior to or on the first day of class)
 If an applicant accepted by GEOS cancels for any reason prior to or on the first day of class, he/she will receive a full refund of all monies, less the application fee, document shipping fee and homestay placement fee (if applicable)
 Withdrawal (after start of class)
 The term of enrollment varies for each student based on the number of weeks specified on his or her enrollment documents. Refund calculations for students who withdraw after the beginning of their classes is based on the term of enrollment.
 1) If notice of withdrawal is received by GEOS, or a student is dropped administratively for reasons other than a violation of GEOS' written disciplinary and/or attendance policies or local, state or federal law within the first 4 weeks of the program of study's duration, GEOS will retain the full 4 week price of tuition and will refund the remaining amount of paid tuition.
 2) If notice of withdrawal is received by GEOS after 4 weeks of the term of study and before the midpoint of the term, GEOS will retain the full price for the number of weeks completed and will refund the remaining amount of paid tuition.
 3) If a student withdraws after the midpoint of the term of study, no refund will be given.
 4) If an already enrolled student signs up for additional terms of study but withdraws before the midpoint of their new term, GEOS will retain the full price for the number of weeks completed and will refund the remaining amount of paid tuition up to the midpoint of the new term. There will be no refund after the midpoint of the new term.
 *GEOS is not obligated to make any refunds to students who are dropped administratively due to the violation of its written disciplinary and/or attendance policies or local, state or federal law.
 Note: All tuition discounts or special offers are dependent upon completion of the total contracted weeks of study. If a student withdraws or shortens their course after the first day of class, but before completing 50% of their contracted number of weeks, the student will be charged full price for the number of weeks completed when calculating a refund
Transfer: Students in status are eligible to academically transfer to another institution only after completing the twelve weeks of study or term of their enrollment, whichever is less.

SECTION 7 STUDENT DECLARATION

I hereby submit my application for a language course at the GEOS school indicated at the top of this page. My signature indicates that I have completed this information accurately and that I have read and understood the above mentioned refund policy.
 Student Signature: _____ Date: _____